

Appendix 10 :

Format for Mandatory Disclosure as per AICTE Norms

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| | Mandatory Disclosure Updated on | 01.04.2026 |
| 1. | AICTE File No. | 1-44639385033 |
| | Date & Period of last approval | 2025-2026 |
| 2. | Name of the Institution | Vinayak Institute of Management |
| | Address of the Institution | Kachhwa, Karnal |
| | City & Pin Code | Karnal -132001 |
| | State / UT | Haryana |
| | Phone number with STD code | 0184-2280922, 9215060456 |
| | Fax number with STD code | 0184-2280922 |
| | Office hours at the Institution | 09:00 am to 5:00 pm |
| | Academic hours at the Institution | 09:00 am to 5:00 pm |
| | Email | vcpknl@gmail.com |
| | Website | www.vipmkn.org |
| | Nearest Railway Station (dist in KM) | Karnal Railway Station 7 km |
| | Nearest Bus Stand | Karnal Bus Stand 10 km |
| | Near Airport (dist in KM) | Karnal Airport 16 KM |
| 3. | Type of Institution | Private –Self Finance |
| | Category (1) of the Institution | Non Minority |
| | Category (2) of the Institution | Co-Ed |
| 4. | Name of the organization running the Institution | Shiv Educational society |
| | Type of the organization | Society |
| | Address of the organization | Near Bhatia Pesticide VPO – Kachhwa (Karnal) |
| | Register with | District Registrar Society , Haryana |

| | | |
|--|-------------------|------------|
| | Registration date | 18.12.2008 |
|--|-------------------|------------|

| | | |
|----|------------------------------------|--|
| | Website of the organization | www.vipmknl.org |
| 5. | Name of the affiliating University | Kurukshetra University, Kurukshetra, Haryana |
| | Address | Kurukshetra |
| | Website of the university | www.kuk.ac.in |
| | Latest affiliation period | 2025-2026 |
| 6. | Name of Principal/Director | Mr. Naresh Kumar |
| | Exact Designation | Director |
| | Phone number with STD code | 0184-2280922 |
| | Fax number with STD code | 0184-2280922 |
| | Email | nareshkumarmann@gmail.com |
| | Highest Degree | Ph.D |
| | Field of specialization | Chemistry |

7. Governing Board Members List

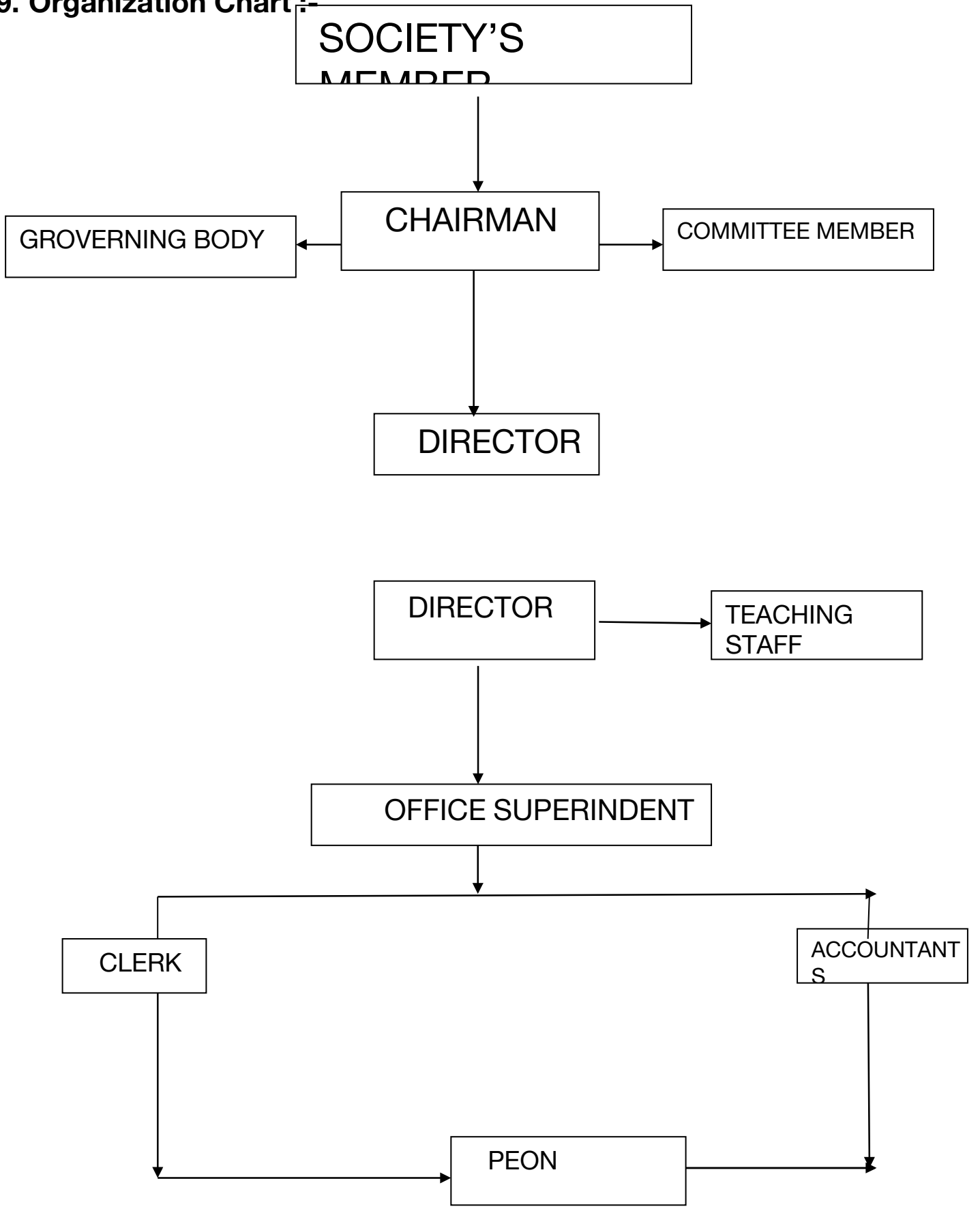
| Sr. no | Name of the Directors/ Members | Designation | Address |
|--------|--------------------------------|-------------|--|
| 1 | Mr. Sanjay Chhoker | Chairman | VPO – Patti Kalyana |
| 2 | Mrs. Dharamwati | President | A-14, Agai Colony, Model Town, Panipat |
| 3 | Mr. Naresh Mann | Secretary | #832, Sec-6, Karnal |
| 4 | Mr. Rakesh | Cashier | VPO - Dehra |
| 5 | Mr. Rajesh Lather | Member | VPO - Phushgarh |
| 6 | Mr. Sonu | Member | VPO – Patti Kalyana |
| 7 | Mr. Balvinder | Member | VPO - Dehra |
| 8 | Mr. Jagpal | Member | A-14, Agai Colony, Model Town, Panipat |
| 9 | Mr. Rajinder | Member | VPO – Patti Kalyana |
| 10 | Mr. Balvinder | Member | A-14, Agai Colony, Model Town, Panipat |

| | | | |
|----|--------------|--------|---------------------|
| 11 | Mr. Rajender | Member | #832, Sec-6, Karnal |
|----|--------------|--------|---------------------|

8. Academic Advisory Body:-

| | |
|---|-------------------|
| 1 | Dr. Anshul Sharma |
| 2 | Dr. Vivek Jaglan |
| 3 | Mr. Naresh Kumar |
| 4 | Dr. Rajinder Mann |

9. Organization Chart :-



10. Student's Feed Back :-

| | |
|---|--|
| Student feedback mechanism on Institutional Governance/ faculty performance | Students give formal feedback on the prescribed parameters, which reviewed by the top management and the faculty per se w.r.t improvement, level up gradation. Informal feedback also taken by the top management from time to time to ensure continual improvement. |
|---|--|

| | | |
|------------|---|-------------------|
| 11. | Name of the Department | Management |
| | Course | BBA , MBA |
| | 1 st year of approval by the council | 2009 |
| | Section Intake | 120 , 60 |

12. Infrastructure

| | | |
|---|--|--|
| 1 | Number of Classrooms and size of each | No's 12 and size of each room 66 Sq. Mtr |
| 2 | Number of Tutorial rooms and size of each | No's 3 and size of each room 36 Sq. Mtr |
| 3 | Number of Conference Rooms and size of each | 1 and size of each room 132 Sq. Mtr |
| 4 | Number of Libraries and size of each | 1 and size of each room 150 Sq. Mtr |
| 5 | Number of Computer Centres with capacity of each | 02 and size of each room 150 Sq. Mtr and 150 |
| 6 | Number of Common Rooms with capacity of each | 02 and size of each room 100 Sq. Mtr and 100 sq. Mtr |

13(A). Approval Description – MBA

| | 2023-24 | 2024-25 | 2025-26 |
|-----------------------------|----------------|----------------|----------------|
| Year wise Sanctioned Intake | 60 | 60 | 60 |
| Year wise Actual Admissions | 60 | 60 | 60 |

13(B). Approval Description – BBA

| | 2023-24 | 2024-25 | 2025-26 |
|-----------------------------|----------------|----------------|----------------|
| Year wise Sanctioned Intake | 120 | 120 | 120 |
| Year wise Actual Admissions | 92 | 110 | 120 |

14. Teaching Staff Details:-

Vinayak Institute of Management, Kachhwa

(Karnal) Name of The Staff for MBA

| Sr. No | Name of the Employee | Designation |
|---------------|-----------------------------|---------------------|
| 1 | MS. ANU KWATRA | ASSISTANT PROFESSOR |
| 2 | MR. BHUPENDER SINGH | ASSISTANT PROFESSOR |
| 3 | MS. SHAWETA MEHTA | ASSISTANT PROFESSOR |
| 4 | MS. NEHA | ASSISTANT PROFESSOR |
| 5 | MS. PRIYANKA | ASSISTANT PROFESSOR |
| 6 | MR. SARTHAK ARYA | ASSISTANT PROFESSOR |
| 7 | MS. RASHMI | ASSISTANT PROFESSOR |
| 8 | MS. PRIYANKA DEVI | ASSISTANT PROFESSOR |

Name of The Staff for BBA

| Sr. No | Name of the Employee | Designation |
|---------------|-----------------------------|---------------------|
| 1 | DR. ANIL KUMAR | PRINCIPAL |
| 2 | DR. HITU | ASSISTANT PROFESSOR |
| 3 | MS. BINNY CHAWLA | ASSISTANT PROFESSOR |
| 4 | MR. RAMESHWAR DASS | ASSISTANT PROFESSOR |
| 5 | DR. KAMAL | ASSISTANT PROFESSOR |
| 6 | MS. SUSHMA RANI | ASSISTANT PROFESSOR |
| 7 | MS. SUNITA | ASSISTANT PROFESSOR |
| 8 | DR. AMIT HOODA | ASSISTANT PROFESSOR |
| 9 | MS. SONIA | ASSISTANT PROFESSOR |
| 10 | MS. RITU | ASSISTANT PROFESSOR |

| | | |
|---|--|----------------|
| 1 | Name of Teaching staff | Dr. Anil Kumar |
| | Designation | Principal |
| | Department | BBA/MBA |
| | Date of Joining | 05.08.2012 |
| | Qualifications | MBA,PHD |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|---|--|---------------------|
| 2 | Name of Teaching staff | Ms. Anu Kwatra |
| | Designation | Assistant Professor |
| | Department | MBA |
| | Date of Joining | 15.01.2011 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|---|--|---------------------|
| 3 | Name of Teaching staff | Mr. Bhupender Singh |
| | Designation | Assistant Professor |
| | Department | MBA |
| | Date of Joining | 01.07.2011 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|---|--|---------------------|
| 4 | Name of Teaching staff | Ms. Shaweta Mehta |
| | Designation | Assistant Professor |
| | Department | MBA |
| | Date of Joining | 05.03.2012 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|---|--|---------------------|
| 5 | Name of Teaching staff | Ms. Neha |
| | Designation | Assistant Professor |
| | Department | MBA |
| | Date of Joining | 01.03.2014 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|---|--|---------------------|
| 6 | Name of Teaching staff | Ms. Priyanka |
| | Designation | Assistant Professor |
| | Department | MBA |
| | Date of Joining | 01.07.2020 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|---|--|---------------------|
| 7 | Name of Teaching staff | Ms. Priyanka Devi |
| | Designation | Assistant Professor |
| | Department | MBA |
| | Date of Joining | 04.01.2021 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|---|--|---------------------|
| 8 | Name of Teaching staff | Mr. Sarthak Arya |
| | Designation | Assistant Professor |
| | Department | MBA |
| | Date of Joining | 01.07.2020 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|---|--|---------------------|
| 9 | Name of Teaching staff | Ms. Rashmi |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 02.05.2016 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 10 | Name of Teaching staff | Dr. Hitu |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 09.09.2019 |
| | Qualifications | MBA,PHD |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 11 | Name of Teaching staff | Ms. Binny Chawla |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 02.03.2015 |
| | Qualifications | MBA,UGC NET |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 12 | Name of Teaching staff | Dr. Kamal |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 05.07.2021 |
| | Qualifications | MBA,PHD |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 13 | Name of Teaching staff | Mr. Rameshwar Dass |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 02.01.2015 |
| | Qualifications | MBA,UGC NET |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 14 | Name of Teaching staff | Ms. Sushma Rani |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 02.03.2015 |
| | Qualifications | MBA,UGC NET |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 15 | Name of Teaching staff | Ms. Sunita |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 02.05.2016 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 16 | Name of Teaching staff | Dr. Amit Hooda |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 01.07.2022 |
| | Qualifications | MBA/PHD |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 17 | Name of Teaching staff | Ms. Sonia |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 01.01.2025 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

| | | |
|----|--|---------------------|
| 18 | Name of Teaching staff | Ms. Ritu |
| | Designation | Assistant Professor |
| | Department | BBA |
| | Date of Joining | 01.01.2025 |
| | Qualifications | MBA |
| | Papers Published | No |
| | Papers presented in Conference | NA |
| | Books Published | NA |
| | Professional Memberships | NA |
| | Consultancy Activities | NA |
| | Award | NA |
| | Grants fetched | NA |
| | Interaction with Professional Institutions | NA |

15(A). Admission Quota :- BBA

| | |
|---------------------------|---|
| Admission criteria | The students shall have passed in 12th class. |
| Fees in rupees | 36000/- |
| Admission Calendar | 1 st June to 31 st July |

15(B). Admission Quota :- MBA

| | |
|---------------------------|---|
| Admission criteria | The students shall have passed in Graduation with 50% in any Stream |
| Fees in rupees | 55000/- |
| Admission Calendar | 1 st June to 15 th August |

| | | |
|------------|-------------------------------|--|
| 16. | Hostel | Boys & Girls hostel |
| 17. | Academic Sessions | Two Semester Per Year – July to December – January to June |
| 18. | Counseling / Mentoring | Yes |
| | Career Counseling | Yes |
| | Medical facilities | Yes |
| 19. | Students Activity Body | Yes |
| | Cultural activity | Yes |
| | Sports activities | Yes |
| | Literary activities | Yes |
| | Magazine | Yes |
| | News Paper | Yes |
| | Industrial Tours | Yes |

| | | |
|--|--------------------------|-----|
| | Alumni Activities | Yes |
|--|--------------------------|-----|

ESTABLISHMENT OF COMMITTEE FOR SC/ST

The SC/ST committee is establishment for prevention of atrocities which is asfollows.

| Sr.no | Members | Description |
|--------------|--------------------|--------------------|
| 1 | Dr. Hitu | Coordinator |
| 2 | Dr. Kamal | Member |
| 3 | Mr. Rameshwar Dass | Member |
| 4 | Ms. Rashmi | Member |
| 5 | Ms. Sunita | Member |
| 6 | Mr. Anil Kumar | Member |

Anti – ragging Committee

Every institution University including Deemed to be university imparting technical education shall constitute a Committee to be known as the ant-ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the fresher’s category as well as senior students, non-teaching staff: and shall have a diverse mix of membership in terms of level as well as gender.

The following Anti-ragging committed is constituted as mention above for “Vinayak Institute of Management, Vill – Kachhwa (Karnal).

| Sr.No | Name | Description |
|--------------|-----------------------|--------------------|
| 1 | Dr. Anshul Sharma | Coordinator |
| 2 | Mr. Bhupender Singh | Member |
| 3 | Ms. Binny Chawla | Member |
| 4 | Mr. Pushpender Sharma | Member |
| 5 | Ms. Shaweta Mehta | Member |
| 6 | Ms. Neha | Member |
| 7 | Mr. Sarthak Arya | Member |
| 8 | Ms. Priyanka | Member |
| 9 | Ms. Rashmi | Member |
| 10 | Ms. Sonia | Member |

ESTABLISHMENT OF INTERNAL COMPLAINT COMMITTEE

The Internal Complaint committee is established which is as follows.

| Sr.no | Members | Designation | Description |
|--------------|---------------------|--------------------|--------------------|
| 1 | Mr. Naresh Kumar | Director | Coordinator |
| 2 | Mr. Bhupender Singh | Asst. Professor | Member |
| 3 | Mr. Sarthak Arya | Asst. Professor | Member |
| 4 | Ms. Manjeet Kaur | Librarian | Member |
| 5 | Ms. Anu Kwatra | Asst. Professor | Member |
| 6 | Ms. Binny Chawla | Asst. Professor | Member |

ESTABLISHMENT OF GRIEVANCE REDRESSAL COMMITTEE

The Grievance Redressal Committee is established which is as follows.

| Sr.no | Members | Designation | Description |
|--------------|---------------------|--------------------|--------------------|
| 1 | Mr. Naresh Kumar | Director | Coordinator |
| 2 | Mr. Bhupender Singh | Asst. Professor | Member |
| 3 | Ms. Binny Chawla | Asst. Professor | Member |

Internal Quality Assurance Cell:

To maintain the quality of education, internal quality assurance cell of HODs of different departments has been constituted. They meet periodically for the introduction of latest teaching methods/techniques for improvements in education.

